



GOVERNING BOARD MINUTES

To be approved on
March 16, 2015
10:00 a.m.

Minutes of the January 26, 2015 meeting
Tulare County Board of Supervisors
Conference Rooms A/B
2800 W. Burrel
Visalia, CA

GOVERNING BOARD MEMBERS PRESENT:

Richard Fagundes, Chair, Kings Co. – Dist. 5
Allen Ishida, Vice Chair, Tulare Co. – Dist. 1
Pete Vander Poel, Tulare Co. – Dist. 2
Mike Ennis, Tulare Co. – Dist. 5
Craig Pedersen, Kings Co. – Dist. 4

COUNCIL MEMBERS PRESENT:

Sharon DeMasters
Marsha Calhoun
Mary Krieg-Vasquez
Kyle Melton
Cheri Taylor
Suzann Wray

STAFF PRESENT:

Laura Silva, K/T AAA Director
Brooke Sisk, Administrative Specialist
Christine Tidwell, Administrative Aide

GUESTS PRESENT:

Albert Cendejas, (CSET)
Mary Escarsega (CSET)
Benjamin Cordova, Guest
Dr. David Wood, Guest

1. **Call to Order** – Supervisor Fagundes, Chair, called the meeting to order at 10:00 a.m.
2. **Public Comment**
 - Supervisor Richard Fagundes, Governing Board Chair, introduced Supervisor Craig Pedersen, the newly appointed Supervisor from Kings County. Supervisor Pedersen represents Kings County District 4 and was appointed on January 13, 2015, by the Kings County Board of Supervisors to sit on the K/T AAA Governing Board.
 - Advisory Council Chair, Sharon DeMasters, announced *Save-the-Dates* for April 10, 2015, for a pancake breakfast at the Armona Senior Center, beginning at 8 a.m., and for the Kings County Senior Day Picnic in Burris Park on September 18, 2015.
 - Albert Cendejas, Senior Program Coordinator, for Community Services Employment Training (CSET) announced that CSET is collaborating with its partners to offer free Volunteer Income Tax Assistance (VITA) services in both Kings and Tulare Counties. Beginning February 7, and continuing to April 12, 2015, assistance will be available every Saturday at various locations, including senior center locations. A list of dates, times, and locations was made available.

Ms. Escarsega-Fechner, Director of CSET, asked the Board to let CSET know if it learns of any unmet needs in the senior community, so CSET can work with the United Way and KCAO in meeting those needs. CSET currently has a mobile unit with Proteus, and is looking at the best ways go to smaller rural communities. She said CSET has received two

large grants that have been pushed towards Kings County for United Way and KCAO in order to have staffing to support the effort, with the idea that support should be available within each community. She expressed thanks to United Way and KCOA.

Ms. DeMasters noted that Kings County Commission on Aging (KCCOA) will also be offering free tax preparation service.

- Mr. Cendejas shared the story of a 72-year old Ivanhoe senior who was referred to CSET for Home-Delivered Meal services by a concerned neighbor. Both the referring neighbor and the client live in very humble circumstances - in simple housing with dirt floors. Emergency meals and microwave ovens were provided to both seniors, who were very grateful. This story was related to demonstrate the impact of the program and the effect and benefit it can have on the community. It was noted that many times, extreme need is around the corner from us, but is hidden and we remain unaware of it.
- Cheri Taylor, Director of the non-profit organization, Porterville Adult Day Services (PADS,) commented that the need for care services is getting greater. Currently, PADS is the only service of its kind in Tulare County. She said because the program is hopeful to expand its presence to Visalia and surrounding areas within the county, it is considering a name change from Porterville Adult Day Services to Personal Adult Day Services.

Additionally, Ms. Taylor announced this year's Rock-A-Thon fundraiser, now in its 11th year. The PADS non-profit organization has been operating for 25 years. On a final note, she announced an upcoming event, *Heart of Seniors* health fair and fashion show, sponsored by the Senior Care Organization on February 12, 2015, 10 a.m. to 2 p.m.

Laura Silva announced a *Save the Date* for May1, 2015, for the Tulare County Senior Day in the Park at Mooney Grove. The event will have a Country Fair theme this year.

Additionally, Ms. Silva commented that legislation was recently introduced to re-authorize the Older Americans Act, the Act that the Area Agencies on Aging are founded upon. It has not been re-authorized since 2007.

3. **Approval of the Minutes of October 20, 2014** – Supervisor Ennis moved for approval of the minutes of October 20, 2014. Supervisor Vander Poel seconded the motion and the minutes were approved, unanimously.
4. **Election of Chair and Vice Chair for 2015** – Supervisor Ennis said usually the Vice Chair is nominated for the Chair position and a new Vice Chair is nominated, (alternating Counties). Following this convention, Supervisor Ennis nominated Supervisor Ishida as Chair and Supervisor Pedersen as Vice Chair. Supervisor Vander Poel seconded the motion. The vote for approval was unanimous. The gavel was passed to Supervisor Ishida. **(Ennis/Vander Poel Res. No. 15-001)**
5. **Governing Board Meeting Schedule** – Laura Silva said that the Governing Board agenda packet included a proposed meeting schedule for 2015, including the following dates: March 16, May 18,

July 20, October 19, 2015, and January 25, 2016. She noted that the community location will be in Kings County this year. If there are any changes in times or location the Board will be notified. Supervisor Ennis moved for approval for the scheduled dates, Supervisor Pedersen seconded the motion. A vote to approve was unanimous. **(Ennis/Pedersen Res. No. 15-002)**

6. **Report on the K/T AAA Audits and Monitoring** – Ms. Silva said that during the last two years, K/T AAA has undergone extensive State audits, to a level of scrutiny that it had not experience before. This includes a fiscal audit of the K/T AAA Multi-Purpose Senior Services Program (MSSP) in March 2014 and an Area Plan fiscal audit that began in May 2014, and which was continued in September. K/T AAA was notified that audit finding results would not be available for approximately one year; but once received the Agency would have 30 days to respond. CDA has communicated that when there is a finding, technical assistance will be provided to remedy the finding, but she noted that K/T AAA is being held to a very high standard. The years being audited include: FY 08/09, FY09/10, and FY10/11. K/T AAA is still waiting on the outcome of those findings. K/T AAA will adjust procedure to better adhere to the new guidelines. As a result of the CDA monitoring process, K/T AAA has implemented a more thorough process of monitoring its service contractors in order to pass on the information to its service providers. K/T AAA programs are monitored every other year, with the exception of the Nutrition Programs, which are monitored every year. Fiscal monitoring is required every year for all the contractors at the beginning of the year in order to address any issues that need changing before the end of the year. It was noted that CDA has clarified contract terms and provided specific clear guidance, which previously it had not done.
7. **2014 Year in Review** – Brooke Sisk, Administrative Specialist prepared a Powerpoint presentation of the highlights and accomplishment of the past year, including success stories and events hosted by the K/T AAA in conjunction with its community partners. Supervisor Ishida commented that K/T AAA's contracted providers have done a great job of at providing service to the communities.
8. **Tulare County Program Location Changes** – Ms. Silva said the K/T AAA is moving its MSSP and HICAP programs, which are currently located in the two-story Professional Development building at 4031 West Noble to the one-story building next door to it (4025 West Noble Ave.), which will improve client accessibility. These two K/T AAA programs will be co-located in the building with the Tulare County In-Home Supportive Services program. The move is scheduled to occur at the end of May or beginning of June.
9. **Advisory Council Report** – Sharon DeMasters announced several K/T AAA Advisory Council membership changes. Marsha Calhoun, the new Public Authority in Kings County has been appointed to Council member, Don Turner's, former seat, which represents Kings County, while Mr. Turner is slated to be appointed to a Tulare County seat on January 27, 2015 by the Tulare County Board of Supervisors. This was arranged due to Mr. Turner's recent retirement as Kings County Public Authority, and in consideration of his residence in Tulare County. Also, per the Council Bylaws, Tulare County Seat #5 was declared vacant due to the continued absence and non-participation of Council member Becky Cortez. Additionally, it was also reported that as of January 9, 2015, Council member Susan Mudge resigned her Tulare County seat.

On a separate note, it was reported that former Council member Mae Brixey had passed away on December 4, 2015. Ms. Brixey was a tireless advocate for the senior population in both Kings and Tulare Counties.

Additionally, Ms. DeMasters said that May 22, 2015 has been set for Friendship day in Kings County. More information will follow. She also announced that KCCOA is celebrating 25 years of daycare in Kings County. Ms. DeMasters, KCCOA Director, said she hopes to have an Open House in September.

10. Adjourn –The meeting was adjourned at 10:58 a.m.

Respectfully submitted,

Laura Silva
Secretary to the Board